

To whom it may concern

I am a hard-working, loyal, individual who works well in a team as well as independently. I am very open and well-presented, while always putting my clients / customers first. I am a fast learner with a keen interest in learning new skills to better myself and my future. I am thus striving to find a career path in which I can grow; and become a self-sustaining, independent person with a career – not just a job. My aim is to be an asset to your company within a mutually beneficial relationship; and to view it as a long-term commitment.

**DETAILED CURRICULUM VITAE  
FOR  
DUANE TOUA**

**PERSONAL DETAILS**

**Surname** : Toua  
**First Name** : Duane Johannes  
**ID Number** : 910826 5209 08 2  
**Languages** : English, Afrikaans  
**Nationality** : South African - white  
**Residential Area** : Brackenfell (Willing to relocate)  
**Contact Number** : 074 886 1633  
**Email address** : [duane0408@gmail.com](mailto:duane0408@gmail.com)  
**Transport** : Own vehicle (Code 08 licence)  
**Notice Period** : Two weeks (negotiable)  
**Relocation** : Yes  
**Salary** : R15 000 per month (negotiable)  
**Criminal Convictions** : None



#### EDUCATIONAL QUALIFICATION

**Secondary Institution** : Worcester Gymnasium  
**Qualification** : Matric  
**Year Completed** : 2009

**Tertiary Institution** : CTU Stellenbosch  
**Qualification** : Computer Aided Draughting and Design (AutoCAD)  
**Year Completed** : 2010

#### CAREER CHRONOLOGY – STARTING WITH MOST RECENT

**Company Name** : Finishing Touch Trust (FTT)  
**Period** : April 2014 - current  
**Position** : Target-specific fruit inspector  
Current experience includes:  
Citrus  
Grapes  
Pome fruit  
Stone fruit  
Pomegranates

**Reason for wanting to leave:** : Looking for a more stable and lucrative position

**Reference** : Stefann Greyling (manager) 082 890 1663

**Job Description**

- Assessing quality factors and conditioning of various fruits, before and after cooling for target market specific clients; including overseas markets and adhoc clients
- Adhering to ethical standards of markets and clients
- Using target market specific protocols - including minimum standard
- Communicating with farmers, packhouse managers, cold store managers, and other clients regarding results of inspections and their specific needs
- Checking packaging and labeling of pallets and cartons
- Assisting packhouse managers in packing correctly for target markets
- Going into the vineyards and checking that they are cutting correctly
- Monitoring sugar levels on grapes, citrus, and stone fruits
- Capturing of data is done on a mobile Dipar application
- Travelling between packhouses, cold stores, and farms to work on site
- Assisting area manager in training and supervision of new staff
- Maintaining up-to-date knowledge by writing regular tests through the company and self-study
- Assisting the farm manager with general supervision

Apparatus used during Inspection:

Refractometer: Sugar Content of Fruit

Penetrometer: Pressure of Fruit

Caliper: Size of Fruit

**Company Name** : USA country clubs: Boca West  
**Period** : October 2013 – April 2014  
**Position** : Server Assistant  
**Reason for Leaving** : Visa expired  
**Reference** : Marvin Heslop (restaurant manager) +1 561 488 6990

**Job Description**

- Serving club members on a day to day basis
- Maintaining country club status with regards to efficient service
- Prepping the restaurant before and after opening and closing
- Banquet set-up and pack-downs

**Company Name** : Cube IT  
**Period** : October 2012 – October 2013

**Position** : Sales rep (corporate and retail)  
**Reason for Leaving** : Took the opportunity to work overseas  
**Reference** : Andrew Botha (store manager) 0844061436

**Job Description**

- Meeting monthly sales targets
- Assisting customers on the shop floor
- Maintaining a working knowledge of the store products and market
- Delivering products to corporate companies
- Installing new software for corporate clients
- Scouting new clients by visiting them on site

**Company Name** : Vulcan Steel  
**Period** : March 2012 – September 2012  
**Position** : CNC laser programmer  
**Reason for Leaving** : Contract position

**Job Description**

- Nesting
- Operating CNC laser

**Company Name** : Mr B's Carpenters  
**Period** : August 2011 – March 2012  
**Position** : Carpenter's assistant  
**Reason for leaving** : Attempted to gain more experience in my field of study  
**Reference** : Brian (business owner) 021 556 4080

**Job Description**

- Assisting the carpenters where necessary
- Assisting with installation of new kitchens on site
- Assisting with designs of kitchens on Corel Draw